

MAINE SCHOOL BOARDS ASSOCIATION
49 Community Drive
Augusta, Maine 04330
Telephone: (207) 622-3473 Fax: (207) 626-2968

TO: School Board Chairs, Superintendents of Schools, and Vocational Directors

FROM: Dale A. Douglass, Executive Director

DATE: August 11, 2011

RE: Local Delegate to MSBA Annual Delegate Assembly

The Constitution of the Maine School Boards Association provides that each Active Regular Member Board of MSBA and each Vocational Region Associate Member Board is entitled to elect a voting delegate to participate in the Association's Annual Delegate Assembly. Enclosed is a copy of the Purpose of the MSBA Delegate Assembly. Since the Delegate Assembly is responsible for proposed Constitution and Bylaws changes, reviews dues set by the MSBA Board of Directors, and considers resolutions of the Association, your election of a local delegate is strongly encouraged. This year's Delegate Assembly is scheduled for 2:40 p.m., the afternoon of Thursday, October 27, the first day of the MSMA Annual Fall Conference.

Please elect your delegate as well as an alternate should your Board's delegate be unable to be present. **Return the enclosed form listing the delegate and alternate to MSMA by October 13, 2011. Submission of your delegate's name does not automatically register him/her for the Fall Conference. Therefore, please be sure to register your delegate for the Fall Conference on the appropriate form.**

Confirmation of registered delegates will be mailed to Superintendents and Delegates by October 19, 2011.

Superintendents with more than one school board are asked to reproduce the enclosed form for each of their boards. Thank you!

Enclosures

CERTIFICATION OF SCHOOL BOARD REPRESENTATIVE

TO THE DELEGATE ASSEMBLY OF THE

MAINE SCHOOL BOARDS ASSOCIATION

**49 Community Drive
Augusta, Maine 04330
Fax: 626-2968**

Name of School Board _____

Signed _____

(Chair or Superintendent of Schools)

Telephone Number in case of questions

Name of Representative _____

(Please Print)

Address _____

Name of Alternate _____

(Please Print)

Address _____

Meeting Date Voted to be Delegate _____

NOTE: The Delegate Assembly will be held at 2:40 p.m. on Thursday, October 27, 2011, at the Augusta Civic Center. Please complete and mail or fax to the above address by October 13, 2011. Submission of your delegate's name does not automatically register him/her for the Fall Conference. Therefore, please be sure to register your delegate for the Fall Conference on the appropriate form.

Purpose of the MSBA Delegate Assembly

Governance and policy decisions affecting MSBA are dealt with at the Delegate Assembly. The importance of each School Board being represented at the Delegate Assembly cannot be overstated. The following information about the Delegate Assembly is to inform your School Board of the importance of electing a delegate.

According to Article VIII of the Constitution, the Delegate Assembly is the policy making body of the Association. The Delegate Assembly has four specific powers.

1. It adopts resolutions that express the beliefs and purposes of the Association.
2. It transacts such other business as presented to it prior to the opening of the Delegate Assembly by any delegation or the Executive Board of Directors.
3. It elects the Officers and Executive Board of Directors.
4. It may adopt amendments to the Constitution.

According to Article V of the Constitution, the Association is governed by the Executive Board of Directors. The Board is comprised of Regional Directors and At-Large Directors.

The Delegate Assembly consists of one voting delegate for each member district. In order to be an official delegate the member School Board must report the name of the elected delegate and alternate prior to the Assembly. (See Delegate Form for actual date.)

The resolutions adopted at the Delegate Assembly are an expression of the Assembly's views regarding various issues. The body of resolutions adopted by the Assembly defines the Association's position on various legislative proposals.

As the Officers and Board of Directors approach any legislative session, it is crucial that they represent the Association's members. Make your local Board's voice heard and send a delegate to the MSBA Delegate Assembly held during the MSMA Annual Fall Conference on October 27, 2011.